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Subject: Agenda for Senior Management Meeting.
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Below find a draft agenda for the senior manager check-in. Please provide your comments. I would like to distribute by COB Monday.

Eric

Portland Harbor Project Senior Manager Check-in Meeting
Edith Green Wendell Wyatt Federal Building, Room 315
1120 SW 3rd Ave, Portland

May 16, 2007
12:30 pm - 3:00pm

Introductions

Purpose of Meeting: Provide an update on Round 3A sampling, the Round 2 Comprehensive Site Summary Report, and develop a common understanding of the path forward for resolving issues and implications for the project schedule.

Status and Update:

Round 3A Sampling Completed (handout)
Upstream and Downstream Sediment
Lamprey and Sturgeon
Surface Water and Sediment Traps
Stormwater

Round 2 Report

Report - general impressions, basis for Round 3B data gaps and RI/Risk Assessment Reports

EPA/partners' strategy for reviewing report:

Short-term- identify data gaps (& SOW) to be filled in RD 3B

Longer-term- develop specific direction for the LWG to prepare the draft

RI & BRAs

Still work to do on: TZW, Biota, Upstream, Screening Level risk assessment, fate and transport, predictive models

Issues and Potential Stumbling Blocks

Short Term Issues - Must be resolved to develop Round 3B Data Gaps:

On Track:

Bioassays to assess benthic risk (FSP Submitted) and application of predictive models

Upstream Sampling for Background Determination (FSP expected mid-May)

Nature and Extent of Sediment Contamination (FSP expected mid-May)

Some Work Required:

Fate and Transport - work group
Screening level risk assessment - need to map to aid in identification of data gaps

Steep Hills:

TZW - decision framework
Biota - data gaps, permits
Site Boundary

Long Term Issues - Not critical to data gaps identification:

iAOPCs
PRGs

Next Steps and Project Schedule

Process for Moving Forward:

Work Collaboratively to Resolve Short Term Issues
DQOs for Biota Tissue
Framework for Benthic Risk Data Gaps
Risk Framework for TZW
Quickly Elevate Areas of Disagreement
Perform necessary mapping or other evaluations to determine scope of data needs
Develop FSPs

Project schedule - Review relative to June 2006 Schedule: Still managing to 2010 ROD

Round 2 Report - Submitted on Time
Round 3B FSPs - FSPs to be completed by July 2007 (not June 2007)
Sampling Complete - May slip into early 2008
Draft RI and Risk Assessment Report - Still on Schedule - Round 2
Report is a good vehicle for resolving key issues ahead of time
Final RI and Risk Assessment Report - Still on Schedule
Draft FS - Still on Schedule
Proposed Plan and Final FS - Still on Schedule
ROD - Still on Schedule

Other